

ANNUAL REPORT

1.	Name of the school with address:	SAPT SRING PUBLIC SCHOOL Village Kutha Kheri TEH. RAJPURA Distt. PATIALA PIN - 140701 PUNJAB
	(i) E- Mail	ssps_rajpara@yahoo.com
	(ii) Ph. No.	01762-260111
	(iii) Fax No.	01762-260111
2	Year of establishment of school	2008
3	Whether NOC from State/ UT or recommendation of Embassy of India obtained	Yes from Punjab Govt.
	(i) NOC No.	3/36/2010-3S:3/1650
	(ii) NOC issuing date	29-06-2010
4	Is the school recognised, if yes by which authority	Yes, by Punjab Govt.
5	Status of Affiliation: Permanent/Regular/Provisional	Provisional upto Secondary Level
	(i) CBSE Affiliation No.	1630638
	(ii) Affiliation with the Board since	01 April 2013
	(iii) Extension of affiliation upto	31 March 2026
6	Name of the Trust/ Society/ Company registered under Section 25 of the Company Act 1956:Period upto which Registration of Trust / Society is valid	Jasmine Educational and Cultural Society, Rajpura Town upto 30.10.2107
7.	Name and official address of the Manager/ President/ Chairman/ Correspondent:	Sukhwinder Kaur (Manager) SAPT SRING PUBLIC SCHOOL Village Kutha Kheri TEH. RAJPURA Distt. PATIALA PIN - 140701 PUNJAB
	(i) E mail Id (ii) Phone No.	ssps_rajpara@yahoo.com 01762-260111
8.	Details of Infrastructure	
	No. of Class Rooms	32
	Library	01
	Composite Science Lab	01
	Computer Lab	01
	English Language Lab	01
	Activity Room	01
	Wellness Roo	01
	Music Room	01
	Maths Lab	01
	Staff Room	02
	Other Rooms	06
	Play Ground with 200 m Running Track	

9.	Area of School Campus	
	(i) In Acres	2.54 Acres
	(ii) In Sq. Mtrs.	10271
	(iii) Built Up area(sq. mtrs.)	2778
	(iv) Area of Playground in Sq. mtrs	9160
	(v) Other facilities	As given below
	(i) Swimming Pool	No
	(ii) Indoor games	Yes
	(iii) Dance Rooms	Yes
	(iv) Gymnasium	No
	(v) Music Rooms	Yes
	(vi) Hostels	No
	(vii) Health and Medical Check up	Yes
10.	Details of fee structure	
	(i) LKG	Rs. 650 p.m
	(ii) UKG	Rs. 680 p.m
	(iii) I to V	Rs. 800 p.m
	(iv) VI to VIII	Rs. 950 p.m
	(v) IX to X	Rs. 1100 p.m
	(vi) XI to XII	Not Applicable
11.	Transport facility	
	(i) Own buses	Nil
	(ii) Buses hired on contract buses	04 Buses
	(iii) Details of transport charges	Rs 400-700 p.m (As per distance)

STAFF STATEMENT-2021-22

S. No	Teacher name	Father/Spouse Name	Date of Birth	Designation	Qualification	Appointment Date	Exp	Pay	EPF	Total	Trained/Untrained
1	MANJU SIBAL	PARVEEN SIBAL	16-Feb-74	Principal	M.A, B Ed, MBA	11-May-12	23	23300	1800	25100	Trained
2	CHANCHAL	VIJAY KUMAR	8/8/1965	TGT	B.A , B Ed	1-Apr-08	23	15400	1344	16744	Trained
3	GURMEET KAUR	SANDEEP SHARMA	9/22/1986	T.G.T. (Sci)	B.Sc. B. Ed.	24-Apr-17	7	15400	1344	16744	Trained
4	BALJIT SINGH	BALBIR SINGH	2/18/1987	T.G.T (Phy Ed)	M PEd	27-Jul-16	8	15700	1380	17080	Trained
5	JASHANDEEP SINGH	KANWALJIT SINGH	7/6/1993	Adm Offr	M.A	08-Jul-19	5	15400	1344	16744	Trained
6	MANJOT PAL SINGH	VARINDERPAL SINGH	8/16/1988	T.G.T. (Comp)	B Sc(IT)	3-Jul-18	5	15400	1344	16744	Trained
7	AMANPREET KAUR	BALWINDER SINGH	10/3/1990	Counsellor	MA, B.Ed	1-Jul-19	3	15400	1344	16744	Trained
8	KOMAL SHARMA	SURESH SHARMA	3/13/1992	PRT	M.A. B. Ed.	30-Mar-17	3	14500	1236	15736	Trained
9	RIMPY RANI	MANJOTPAL SINGH	12/3/1987	TGT (IT)	B Sc(IT) MBA	6-Jul-18	4	15400	1236	16636	Trained
10	SUKHWANT KAUR GILL	PARVINDER SINGH	10/22/1983	PRT	B.A, B Ed	7-Apr-14	9	14500	1236	15736	Trained
11	MEENAKSHI BABBAR	RAJ KUMAR	9/26/1989	NTT	B.A, B Ed	27-Jul-17	3	14500	1236	15736	Trained
12	SAPNA	PALVINDER SINGH	18-Oct-83	T.G.T	B.A , B Ed	6-Aug-12	8	15400	1344	16744	Trained
13	SATWINDER KAUR	MALKIAT SINGH	12/20/1983	T.G.T. (PBI)	B.A, B Ed	10-Nov-14	12	15400	1344	16744	Trained
14	LEENA MATTA	ASHOK KUMAR	11/19/1983	T.G.T(Eng)	M.A (Eng) B. Ed	16-Nov-16	6	14500	1236	15736	Trained
15	DAISY	ROHIT VERMA	21-Nov-89	PRT	B.A, B Ed	2-Feb-16	5	11200	1236	12436	Trained
16	CHARANJIT KAUR	YADWINDER SINGH	5/23/1989	T.G.T (Eng)	M.A (Eng) B. Ed	29-Mar-16	7	15400	1344	16744	Trained
17	PALAK TANEJA	ANIL KUMAR	8/29/1993	T.G.T	M Sc,B Ed	21-Nov-16	4	14500	1236	15736	Trained
18	GAGANDEEP KAUR	SANT SINGH	12/8/1994	T.G.T(SST)	MA(History), B.Ed	4-Sep-17	3	14500	1236	15736	Trained
19	AKSHPAL KAUR	RAVINDER SINGH	8/14/1994	T.G.T (Sci)	B.Sc , B.Ed	4-Sep-18	3	14500	1236	15736	Trained
20	MONIKA	RAJ KUMAR	3/3/1987	T.G.T(Maths)	M. A , B Ed	3/28/2019	2	14500	1236	15736	Trained
21	BABITA RANI	MAHESH KUMAR	5/9/1981	T.G.T(Hindi)	M. A , B Ed	4/1/2019	2	14500	1236	15736	Trained
22	KULDEEP KAUR	RAM SAROOP	7/28/1992	T.G.T (Maths)	M Sc (Maths),B Ed	4/18/2018	7	14500	1236	15736	Trained
23	RUCHIKA	RAMESH KUMAR	1/21/1998	PRT	B.A, B Ed	12/13/2018	3	10600	1236	11836	Trained
24	ISHA	SUSHIL KUMAR	1/16/1995	T.G.T (IT)	B Sc , B Ed	10/3/2017	4	14500	1236	15736	Trained
25	AMANJOT KAUR	SUKHDARSHAN SINGH	10/7/1994	T.G.T	MA, B Ed	4/13/2019	2	14500	1236	15736	Trained
26	MANISHA	RAJ KUMAR	4/18/1997	T.G.T	B Com , B Ed	8/19/2019	2	10300	1236	11536	Trained
27	HEENA	RAJ KUMAR	1/1/1996	PRT	MA , BEd	7/8/2019	2	10300	1236	11536	Trained
28	SAVEETA	MANGAL SINGH	1/1/1995	NTT	BA NTT	11/2/2019	2	10300	1236	11536	Trained
29	SARABJIT KAUR	JASPAL SINGH	9/5/1996	NTT	MA NTT	10/11/2019	2	10300	1236	11536	Trained
30	JASPREET KAUR	NACHHATAR SINGH	2/8/1991	LIB	BA D LIB	9/11/2019	2	10300	1236	11536	Trained
31	RITU	JASPAL SINGH	11/24/1990	PRT	MA, B ED	10/24/2019	2	10300	1236	11536	Trained

Details of Teacher Training

Principal attended the following workshops/ Training:-

- a) Principals as Pedagogical Leaders
- b) POCSO Act -2020
- c) Principals Workshop at Hotel Oyster Chandigarh
- d) Principals Workshop at DPS Chandigarh
- e) Annual Training cum orientation Programme at Budha Dal Public School Patiala
- f) How to develop schools as learning organizations (for Principals only)
- g) On line Webinar on NEP 2020

24 Teachers attended one day Workshop at PIPS Chamkaur Sahib conducted by NIIT

24 teachers have undergone Online Teachers Training Programme during the lockdown period conducted by CBSE.

School counselor attended a workshop on Career guidance and schools.

School teachers attended online training classes on the following topics conducted by CBSE:

- a) Teachers as learners.
- b) Effective Communication Skills.
- c) Dramatics in Teaching.
- d) Integration of ICT in Teaching
- e) Integration of Arts in Mathematics
- f) Assessment of Co-Scholastic Activities.
- g) Science Innovative Pedagogy
- h) Effective Parental Engagement for student learning.
- i) Happy Teachers Creating Happy Spaces .
- j) Experiential Learning- Exploring Experiential Learning through Projects A step by Step approach
- k) Assessment in SST, Science , Mathematics
- l) Peer pressure in adolescents and how to resist
- m) Teaching strategies- Methodologies in Chemistry, Science, SST, English Reading Skills .

04 Teachers attended Pariksha pe Charcha.

Academic Achievements

Jashanpreet Kaur achieved A1 grade in all five subjects in AISSE and was awarded a merit certificate by CBSE Delhi.

Achievements in Hub Activities:-

- a) 3rd Position in Maths Quiz
- b) 2nd and 3rd Position in English Declamation Competition
- c) 3rd prize in Science Working Model Competition conducted by Patiala Sahodaya
- d) Participated in National Heritage Fair at Patiala.
- e) Presented Manipuri dance in Sahodaya Heritage Fair conducted by Patiala Sahodaya.

Writeup on all efforts made in the field of:-

Environment Education:

Tree plantation is conducted every year in and around the school.

Say No to Plastic campaign and rally.

Water Conservation and awareness campaign.

Rain water harvesting in school and homes.

Reuse of Plastic bottle to decorate gardens and homes.

Sports Achievements

Hockey- Under 14 Boys	Hockey- Under 17 Boys
First Position - Zonal Rajpura District - Joint Winner 6 players selected for State Level Hockey Third Position in Patiala District Winner of Open District Championship	Zonal Level- 2nd Position District Level - 2nd Position 02 Players selected for State Level

Hub Level

Foot Ball - Boys - 2nd Position

Foot Ball - Girls - 2nd Position

Innovation

Students made a ground leveling roller on their own .
Rain water harvesting in school and homes.
Reuse of Plastic bottle to decorate gardens and homes.

Overall Results

	Year	No of students appeared	No of Students Pass	Pass Percentage
Pre-Primary-	2019-20	192	192	100 %
	2020-21	106	106	100 %
Primary-	2019-20	256	256	100 %
	2020-21	233	233	100 %
Middle -	2019-20	147	147	100 %
	2020-21	140	140	100 %
Secondary-	2019-20	60	60	100 %
	2020-21	83	83	100 %

PTA Activities:

Parent Teacher Meetings are conducted every month.
Annual day was celebrated in December .
Annual Sports Day was conducted in October.
Bal Mela was organized by students for all the parents in November.

Imp SMC Decisions

SMC Meetings are regularly conducted in the school. Some of the important decisions taken are as follows:-

05 new classrooms on top floor were constructed.
A new facade and a stair case was constructed to join the ground floor with the Computer Room as well as the canteen area.
New boundary wall has been constructed.
Basket ball ground has been cemented .
Skating court has been made.
New play way slides and swings have been procured.

12. Details of salary being paid by the school to teaching Staff/ non-teaching staff (to be updated time to time)					
Designation	Scale of pay	Grade Pay	% of DA	HRA	EPF Contribution
Principal	10300-3%- 38400	4800	--	4000	12%
PGT	9300-38400	4500	--	-	12%
TGT	9300-38400	4200	--	-	12%
PRT	9300-38400	3500	--	-	12%
NTT	9300-38400	3500	--	-	-
Clerk	9300-38400	3500	--	-	12%
TGT (Adhoc)	Lump sum of Rs 9000	-	-	-	-
PRT (Adhoc)	Lump sum of Rs 8000	-	-	-	-
13.	Mode of payment of salary				
	(i) Name of the Bank through which salary is drawing	Punjab National Bank			
	(ii) Through single cheque transfer	Yes			
	(iii) Individual Cheque	No			
	(iv) Cash	No			
14.	Library facilities				
	(i) Size of the Library in sq.ft	40 X 20			
	(ii) No. of Periodicals	10			

	(iii) No.of Dailies	06		
	(iv) No. of reference books	825		
	(v) No. of Magazine	12		
	(vi) Others	5500		
15.	Name of the Grievance/ redressal Officer with E-mail, Ph. No., Fax No.	Group Captain (retd) KJS Dihot kjihot@yahoo.com 01762-260111, (M) +918146158817		
16.	Members of Sexual Harassment Committee	Mrs . Manju Sibal- Principal Mrs Sukhwinder Kaur- Manager Mrs. Chanchal Juneja- Staff Member		
17.	Section wise enrolment of school for the current session	Class	Section	Enrolment
		KG	03	65
		I	02	59
		II	02	48
		III	02	68
		IV	01	58
		V	01	28
		VI	02	34
		VII	02	47
		VIII	02	50
		IX	02	46
		X	02	50
		Total	21	553
18	Academic session period	From 01 April to 31 March		
19	Vacation Period	From 01 June to 05 July		
20	Admission period	From 15 March to 30 April		

